



## Mechanical License Form

Thank you for your request for a mechanical license. Please fill out this form as completely as possible, sign, and return to us **along with your payment**. Use one form per song. Please keep a copy for your records.

**THIS FORM SERVES AS YOUR MECHANICAL LICENSE.** Nothing further will be sent.

Please note that if your church is a member of CCLI you already have permission to use texts in your bulletin. A CCLI license does NOT give you permission to photocopy music.

Production recording: The fee is the standard mechanical license rate of \$.12 *per song per CD* for any CDs that are sold, even "at cost" or for donation. Payment is normally made at the time of release of the tape. Any listing of the piece should include the title, composer/arranger, copyright date and "**Used by permission of Forever Be Sure.**"

Contact Name: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Church/Organization: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

Song to be Recorded: \_\_\_\_\_ Composer: \_\_\_\_\_

Arranger (if different): \_\_\_\_\_

Copyright Date: \_\_\_\_\_ Time (min/sec): \_\_\_\_\_

Date of Recording: \_\_\_\_\_ Date of Release: \_\_\_\_\_

Number of Copies Made: \_\_\_\_\_ Amount Owed: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please send form to: Forever Be Sure  
Attn: Heather Schopf  
3521 Leslie Lane  
Eau Claire, WI 54703

715.379.6735  
[heather@foreverbesure.com](mailto:heather@foreverbesure.com)

**THIS FORM WILL NOT BE PROCESSED WITHOUT PAYMENT.**